

# RDC Briefing Handout

(Handout to be distributed to arriving USAR Teams with critical information)



## A Situation report

A.1	Date [DD-MMM]	
A.2	Time [hh:mm]	
A.3	Overview of situation in affected areas	
A.4	Response	
A.5	Coordination mechanisms	
A.6	Safety issues	
A.7	Security issues	
A.8	GPS Datum to be used (WGS84 normally)	

## B BoO location

B.1	Sector																		
B.2	City																		
B.3	Address																		
B.4	Place name																		
B.5	GPS - Coordinates [Lat/Lon Hddd.Dddd°]	Lat																	
		Lon																	

## C OSOCC Details

C.1	Sector																		
C.2	City																		
C.3	Address																		
C.4	Place name																		
C.5	GPS - Coordinates [Lat/Lon Hddd.Dddd°]	Lat																	
		Lon																	
C.6	Route information (e.g. detours, blockages)																		
C.7	Telephone number																		
C.8	Radio frequency																		
C.9	Email address																		
C.10	Next OSOCC meeting																		

## D Team requirements

D.1	Transport	
D.2	Supplies	

## E Other Information

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## Form filling instructions

### A Situation report

- A.1 Date of issue of situation report day shown as a number, month shown as three letters e.g. 13 APR
- A.2 Time of issue of situation report; 24hr clock, local time
- A.3 Overview of situation in affected areas
- A.4 Scale of response (e.g. Number of USAR Teams deployed)
- A.5 Coordination structure in place for the response
- A.6 General safety issues in country or affected region
- A.7 General security issues in country or affected region
- A.8 GPS Datum to be used as defined by LEMA or OSOCC; default is WGS84 using decimal coordinates e.g. N/S  $\pm 12.3456^\circ$  E/W  $\pm 123.4567^\circ$

### B BoO location

- B.1 Sector where BoO is located if known
- B.2 City where BoO is located
- B.3 Address where BoO is located
- B.4 Place name where BoO is located
- B.5 GPS - Coordinates of the BoO using WGS84 using decimal coordinates e.g. N/S  $\pm 12.3456^\circ$  E/W  $\pm 123.4567^\circ$

### C OSOCC Details

- C.1 Sector where OSOCC is located
- C.2 City where OSOCC is located
- C.3 Address where OSOCC is located
- C.4 Place name where OSOCC is located
- C.5 GPS - Coordinates of the OSOCC using WGS84 using decimal coordinates e.g. N/S  $\pm 12.3456^\circ$  E/W  $\pm 123.4567^\circ$
- C.6 Route information to access OSOCC (e.g. detours, blockages)
- C.7 Telephone number of OSOCC if known
- C.8 Radio frequency
- C.9 Email address
- C.1 Specify time and date of next OSOCC meeting

### D Team requirements

- D.1 Transport availability and request procedure
- D.2 Supplies availability and request procedure