**Proposal for a national USAR team capacity assessment tool in the Americas Region**

**Explanation:** The purpose of this questionnaire is to diagnose the current state of national USAR teams in the INSARAG Americas region. The information in this questionnaire will be used to prepare a report on the current state of the USAR capacity in the region in order to have a basis for planning the activities of the INSARAG Regional Group.

In so far as possible, the information will be used to update the INSARAG directory.

1. **General questions**
   1. Which are the USAR teams that exist in your country? – please specify the following information on each team:

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| --- | --- | --- | --- | --- |
| Name of the team: | Founding year: | Type:   1. Interinstitutional 2. Institutional 3. NGO 4. Private 5. Other | Endorsed or supported by a national or state authority:  Yes/ No | Number of team members: |
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1. **Issues related to the political support** 
   1. How do you consider the political support in your country for USAR teams and USAR matters in general?

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| --- | --- | --- | --- | --- |
| Excellent | Very good | Good | Regular | Could improve |

* 1. What would be the three most important elements on which the improvement of the political support and commitment would depend?

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1. **Issues related to the policy framework and national system**
   1. Does the national risk/emergency management framework consider the need to have a USAR capacity in country?

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| --- | --- | --- |
| Yes | No | N/A |

* 1. Is there an instrument at the national level that regulates the establishment of a USAR team? – If yes, what is this document, and what type? If possible, please attach the document to the present questionnaire.

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| --- | --- | --- |
| Yes | No | N/A |

* Document: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Type (regulation, policy, norm, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  1. Does the national emergency management system have a mechanism to mobilize USAR teams at the national level? – If so, which is this mechanism and which of the USAR teams at the national level can be mobilized by it?

Yes/ No

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* 1. Is there a mechanism and capacity at the national level to receive and integrate international USAR teams, when the latter are requested, with the national USAR teams and other national response teams? If so, please briefly explain the mechanism.

Yes/No

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1. **Issues related to the INSARAG focal points**
   1. Which relationship/contact do the INSARAG focal points in your country have with the respective teams?

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| 1. Inter-institutional team: |
| 1. Instituional team: |
| 1. NGO team: |
| 1. Private team: |
| 1. Other type of team: |

* 1. Which communication mechanism have the INSARAG focal points established in your country with the USAR teams?

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* 1. What has been the main progress in USAR issues in your country since the designation of INSARAG focal points?

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1. **Issues related to the INSARAG Guidelines**
   1. How many (in percentage) of the team members know the INSARAG guidelines?

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| --- | --- | --- | --- | --- |
| **Name of the team** |  |  |  |  |
| 100% |  |  |  |  |
| 75% - 99% |  |  |  |  |
| 50% - 74% |  |  |  |  |
| 25% - 49% |  |  |  |  |
| below 25% |  |  |  |  |

* 1. What is the main difficulty/ challenge in getting to know the INSARAG Guidelines?

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| 1. |
| 2. |
| 3. |

* 1. Please list three issues/requirements of the INSARAG guidelines that are weakest amongst USAR teams in your country.

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| 1. |
| 2. |
| 3. |

1. **Issues related to the team**
   1. The team has the following components: indicate Yes, or No, or the percentage of progress in the establishment of the component.

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| **Name of the team** |  |  |  |  |  |
| Management |  |  |  |  |  |
| Logistics |  |  |  |  |  |
| Search |  |  |  |  |  |
| Rescue |  |  |  |  |  |
| Medical |  |  |  |  |  |

* 1. Which of the components have elaborated work procedures or guidance: indicate Yes, or No, or the percentage of progress in the establishment of the component.

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| **Name of the team** |  |  |  |  |  |
| Management |  |  |  |  |  |
| Logistics |  |  |  |  |  |
| Search |  |  |  |  |  |
| Rescue |  |  |  |  |  |
| Medical |  |  |  |  |  |

* 1. The team has an own budget:

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| **Name of the team** |  |  |  |  |
| **Yes/ No** |  |  |  |  |

* 1. How many national and international deployments did the team do?

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| **Name of the team** |  |  |  |  |
| **National** |  |  |  |  |
| **International** |  |  |  |  |

1. **Issues related to the institutional character of the teams**

**Indicate Yes, No or NTR (nothing to report)**

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| **Name of the team** |  |  |  |
| * 1. Does the team have an annual work plan? |  |  |  |
| * 1. Does the team have permanent staff? |  |  |  |
| * 1. Does the team have its own training grounds/infrastructure? |  |  |  |
| * 1. Does the team have tools, equipment and other material exclusively dedicated for its operations? |  |  |  |
| * 1. Does the team have a warehouse or a place to stock its tools, equipment and material? |  |  |  |
| * 1. Does the team have standards and norms for its own functioning? |  |  |  |

1. **Issues related to training**

**Indicate Yes, No or NTR (nothing to report)**

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| --- | --- | --- | --- |
| **Name of the team** |  |  |  |
| * 1. Does the team have handbooks, institutional or own standards for its training? |  |  |  |
| * 1. Does the team have an annual training plan? |  |  |  |
| * 1. Does the team do regular practical skills training and simulations? |  |  |  |
| * 1. Does the team do at least one annual exercise? |  |  |  |
| * 1. Does the team exchange experiences with other teams in the country? |  |  |  |

Please list.

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| --- | --- | --- | --- |
| **Name of the team** |  |  |  |
| * 1. Which courses are part of the training curriculum of the team? |  |  |  |
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1. **Issues related to collaboration through INSARAG**
   1. In which areas would the teams in your country require most support through the INSARAG network?

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* 1. What type of support would the teams in your country like to seek/obtain through the INSARAG network?

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