

**INSARAG TEAM LEADERS MEETING
2018
18-21 September 2018, Bucharest,
Romania**



ROMANIA
MINISTRY OF INTERNAL AFFAIRS
GENERAL INSPECTORATE FOR
EMERGENCY SITUATIONS



Topic

Station 3
FEEDBACK TO 2020 INSARAG GLOBAL MEETING IN POLAND
WHAT DO WE WANT TO ACHIEVE AT THE TECHNICAL LEVEL AND SUGGESTIONS TO INSARAG STRATEGY 2020-2025

Facilitators/Note Taker

Marcin Kedra/Vlad Petru

Three Key Discussion Areas:

1. Team Leaders Meeting
 - Do You feel that the present TL's Meeting structure is suitable?
 - Do You feel heard and that your ideas are taken into consideration on upper decision making level?
 - What should be discussed at the TL's meetings. What should not be included in the agenda?
2. Operations
 - Timeframe for INSARAG Guidelines changes/upgrades – 5 years for Guidelines
 - Changes of manuals (UCC manual for instance, IEC/IER checklist, advisory notes)?
 - Other tools – coordination tools, KOBO, others?
3. INSARAG Strategy 2020
staying relevant and beyond – operational priorities
 - What should be there from the perspective of the Team Leaders

Three Recommendations/Feedback

Q1.should seek for a stimulation of the conversations possible by anonymous survey before the meeting. Improve the Coms between the OFP and TLs. More specific operational experience topics on the agenda. Draft agenda 6 months before/ final agenda 3 months before. Transparent decision making process agreed/set in the guidelines (SC at Regional meeting and TLs).
There should be (desirably online) Survey for assessment of the TL Meeting sessions should be done after each day of the meeting or at least immediately after meeting ends.
There should be a survey before TL's Meeting distributed between OFP to get the input for TL's Agenda 6 months before the meeting. At least 3 months before the meeting there should be a finalized agenda with supporting documents shared with all TL's participating in the Meeting.
Sessions chairs should share the main goals of the session before the meeting.
There should be a time in the agenda of the meeting for the bilateral arrangements/discussions (agreed in advance).

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There should be a platform to share the ideas, feedback and opinions regarding the TL's Meeting: before the meeting, during and after

The communication of outcomes of the TL's meeting to the INSARAG community should be improved (INSARAG to PFP to OFP to TLs).

Q2: Guidelines every 5 years OK. IEC/IER is a living document but enough time for implementation for the changes should be allowed before changes becoming mandatory (training). Keeping the current system for changes but every 5 years all changes compiled & formally released (by Secretariat). IEC/IER checklist discussed at TLs meeting before it is endorsed. Updates released periodically (frequency of 6 months).

Q3. 2020-2025 strategy – receiving of the International USAR assistance should be included/ specific USAR HNS arrangements (be in the other one shoes)