

Key Takeaways from GRG-TWG Meeting

| <u>S/N</u> | <u>Discussion Topic</u> | <u>Feedback</u> | <u>Follow-up</u> |
|------------|--|--|--|
| 1. | Pre-greening | | |
| a. | Inclusion of a chapter in the guidelines to describe the process of “pre-greening” | TWG shared there will not be “pre-greening” as items 1 to 6 on the IEC checklist would be moved to the TOR of mentor. ISG has agreed to put these items under the mentor’s responsibility. (pending TWG inputs) | TWG to elaborate this in the manual and the mentor TORs. Address this also in the training of mentor to prepare them for this role and responsibility. |
| 2. | IEC/R | | |
| a. | IEC/R handbook | Meeting agreed that the Vol II Manual C will look into the strategic issues of IEC/R, while the handbook will look into the specific operational aspect of IEC/R. | |
| b. | Distinction between IEC and IER | TWG shared several distinctions between IER and IEC, such as the timeline, commitment of mentor and classifiers. | TWG to develop a matrix to show the distinction between IEC and IER to be incorporated in the Manual. |
| c. | Checklist | There will be six checklists. TWG has developed and will review the IEC and IER check lists for medium and heavy teams while the LTWG will develop and review the IEC and IER checklists for Light teams. | |
| 3. | Assessment/evaluation of mentors and classifiers | | |
| a | Training courses | TWG has been tasked to review the conduct of training courses for mentors and classification team leaders/ secretariat representatives. Refresher courses have been planned by TWG. Meeting discussed about having online courses. | |
| b | Management of mentors and classifiers | Meeting discussed about the need to review the criteria of mentor/ classifiers and the selection of classifiers by secretariat. | Secretariat to look into the management of classifiers and mentors. |
| 4. | Colour coding | | |

| <u>S/N</u> | <u>Discussion Topic</u> | <u>Feedback</u> | <u>Follow-up</u> |
|------------|--|--|---|
| a. | Review of colour coding in the checklist | GRG and TWG will consult TL meeting in 2019 on whether there is any value in keeping the colour coding in the reporting of the IEC/R. What is the alternative to colour coding? E.g. recommendation vs suggestion. | Report the feedback of the TL meeting to ISG/secretariat. |