|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | COORDINATION STAFF INFO | | | | | |
| Opening hours: | | Open: |  | | Close: |  |
| *RDC/UCC/SCC* location: | | Address: |  | | GPS: |  |
| *RDC/UCC/SCC* contacts: | | Primary Phone: |  | | Primary Email: |  |
| *RDC/UCC/SCC* Manager: | | Name: |  | | Contact: |  |
| Staff 1: | | Name: |  | | Contact: |  |
| Staff 2: | | Name: |  | | Contact: |  |
| Staff 3: | | Name: |  | | Contact: |  |
| Staff 4: | | Name: |  | | Contact: |  |
| Roster: | | Day | |  | | |
|  | | Afternoon | |  | | |
|  | | Night | |  | | |

|  |  |  |
| --- | --- | --- |
| Emergency procedure: |  | |
| Local assembly point: |  | |
| Emergency relocation assembly point(s): |  | |
| LEMA  DETAILS | Location: |  |
| Contact name: |
| Phone: |
| Email: |
| MINISTRY OF HEALTH  DETAILS | Location: |  |
| Contact name: |
| Phone: |
| Email: |