## Annex B17: Safety and Security Plan

**Arrival**

**Before departure gather information about the situation on-site:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **☑** | **🗵** | **Remark** |
| Damage situation, kind, place, coverage |  |  |  |
| Information about Hazmat available, kind, amount (FEAT) |  |  |  |
| Weather and weather forecast |  |  |  |
| Medical situation |  |  |  |
| Facts about crime, terrorism, riots in the operational area |  |  |  |
| Special cultural information, religion |  |  |  |
| Special local driving regulations, driving style of locals |  |  |  |
| Landmines |  |  |  |
| Discuss/plan safety and security tactic with CoO/CMa |  |  |  |

**Safety during operational readiness BoO:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **☑** | **🗵** | **Remark** |
| Check own material on completeness and functionality. |  |  |  |
| Protection of BoO against intrusion from outside. |  |  |  |
| Sufficient illumination of BoO. |  |  |  |
| Organise security patrols. |  |  |  |
| Address, phone number, contact person: police. |  |  |  |
| Fire protection (smoke detector fire extinguisher). |  |  |  |
| Address, phone number, contact person: Fire brigade. |  |  |  |
| Organise medical supply. |  |  |  |
| Address, phone number, contact person: ambulance service, hospitals, medical doctors. |  |  |  |
| Explore partners for safety and security from LEMA, UCC (UN, EU), other teams, NGO, population, media. |  |  |  |
| Weather forecast and resulting possible dangerous scenarios. |  |  |  |
| Topography of operation area and possible resulting dangers (rivers, hillsides). |  |  |  |
| Danger resulting from buildings around. |  |  |  |
| Fix and sign Assembly point. |  |  |  |
| Extraordinary smell. |  |  |  |
| Discolouration of surfaces/plants. |  |  |  |
| Conspicuous vegetation, local fall of leaves. |  |  |  |
| Conspicuous behaviour of animals, many cadavers, concentrated on a place or from a single animal species. |  |  |  |
| Abnormal cumulative sickness symptoms of local population. |  |  |  |
| Suspicious persons/groups. |  |  |  |
| Military installations, chemical plants, storehouses, refrigerated warehouses. |  |  |  |
| Check possible endangering by riots, crime. |  |  |  |
| Assess safe places, embassies, consulates. |  |  |  |
| Elaborate safety and security plan. |  |  |  |
| Elaborate security briefing. |  |  |  |
| Elaborate evacuation plan. |  |  |  |
| Instruct relief units in special hazmat situations. |  |  |  |
| Install and communicate your person checking system at. |  |  |  |
| Check your decon system in entrance-/exit area is operable and is used. |  |  |  |
| Check team members relating to stress symptoms. |  |  |  |
| Check sufficient rest period for all team members. |  |  |  |

**Worksite:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **☑** | **🗵** | **Remark** |
| Check the planned route with security information/authorities available. |  |  |  |
| Check condition of the cars (water, oil, gasoline, electricity, tire, safety equipment, communication tools, nothing on board that could cause trouble e.g. drugs). |  |  |  |
| Check condition of the driver. |  |  |  |
| Communication modalities have to be checked, who reports when. |  |  |  |
| Landmines. |  |  |  |
| Areas which may not be entered. |  |  |  |
| Checkpoints, special behaviour. |  |  |  |
| Escorted by police/driving in a convoy. |  |  |  |

**Safety on Worksite:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Possible dangers/Activity** | **☑** | **🗵** | **Remark** |
| * Breathing toxins. * Diffusion. * Fear reaction. * Fall. * Radioactive/nuclear dangers. * Biological dangers. * Chemical dangers. * Breakdown. * Drowning. * Illness. * Collapse. * Explosion. * Electricity. |  |  |  |
| Correct wearing of sufficient PPE. |  |  |  |
| Control system for first responders, who are where. |  |  |  |
| Endangerment by topography. |  |  |  |
| Code of behaviour in dangerous situations. |  |  |  |
| Endangerment by buildings, debris, aftershocks, environment. |  |  |  |
| Determine and communicate kind of marking/barrier on scene. |  |  |  |
| Extraordinary smell. |  |  |  |
| Discolouration of surfaces/plants. |  |  |  |
| Conspicuous vegetation, local fall of leaves. |  |  |  |
| Conspicuous behaviour of animals, many cadavers, concentrated on a place or from a single animal species. |  |  |  |
| Abnormal cumulative sickness symptoms of local population. |  |  |  |
| Suspicious persons/groups. |  |  |  |
| Military installations, chemical plants, storehouses, refrigerated warehouses. |  |  |  |
| Fix decon-site. |  |  |  |
| Check safety and security concepts inclusive evacuation concepts with incident commander and relief unit. |  |  |  |
| Check if safety and security regulations are still effective and if they are still followed. |  |  |  |

**Return trip**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **☑** | **🗵** | **Remark** |
| Check safety of way back, area, traffic, riots. |  |  |  |
| Complete SSO equipment available, packed. |  |  |  |