

**DRAFT Meeting Details and
Issues for Decision at the
INSARAG Steering Group (ISG)
Meeting 4 May 2021, 1200 –
1500h CET **V28 April****



INSARAG | 30
Preparedness | Response | YEARS

I. Connection details

<p>Meeting Information</p> <p>Meeting link: https://ocha.webex.com/ocha/j.php?MTID=m755254fdf2687756ced2790c11caf9f3</p> <p>Meeting number: 185 690 5669 Password: 12345 Host key: 301953</p>	<p>More ways to join: Join by video system. Dial You can also dial 173.243.2.68 and enter your meeting number. Join by phone. 1-866-469-3239 Call-in toll-free number (US/Canada) 1-650-429-3300 Call-in number (US/Canada) Access code: 178 922 2826 Global call-in numbers Toll-free calling restrictions</p>
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II. Local times to connect to the meeting:

- Americas:
0600 (UTC -6) Honduras
0700 (UTC -5) Panamá/Peru/Colombia
0800 (UTC -4) USA (Washington DC)
0900 (UTC -3) Argentina
- AEME:
1400 (UTC +2) Switzerland/Italy/Poland/Germany/The Netherlands
1400 (UTC +2) South Africa
- Asia-Pacific:
1900 (UTC + 7) Thailand/Indonesia
2000 (UTC + 8) Singapore
2100 (UTC + 9) South Korea
2200 (UTC +10) Australia AEST

III. Draft Agenda

Total time: 180 minutes

Session	Agenda Item	Allocated Time	Time
1	Opening Statements, Adoption of the Agenda	15 mins	1200-1215
2	INSARAG Regional Chairs Progress Updates, INSARAG Global Updates	40mins	1215-1255
3	Technical Working Groups Updates	35 mins	1255-1330
	Virtual Tea/Coffee Break	10 mins	1330-1340
4	INSARAG Steering Group Decisions on Key Issues from the New Year Teleconference on 27 January	60 mins	1340-1440
5	Summary of Decisions and Closing Statements	20 mins	1440-1500

IV. Invited Participants

Global Chair	Ambassador Manuel Bessler (assisted by Mr. Simone Droz and Mr. David Sochor).
Director a.i. of the Coordination Division and Chief of the Response Support Branch	Mr. Rein Paulsen (Opening Session). Ms. Edem Wosornu (Closing Remarks).
INSARAG Secretariat	Mr. Sebastian Rhodes Stampa, Chief of ERS and INSARAG Secretary. Regional Focal Points: Mr. Clement Kalonga in Nairobi (Africa), Mr. Roberto Colangelo (a.i. Middle East), Mr. Martijn Viersma (Europe), Ms. Ana Maria Rebaza Delgado in Panama (The Americas), Ms. Haruka Ezaki in Bangkok (Asia-Pacific). Secretariat in Gva: Mr. Winston Chang (INSARAG Unit Head), Mr. Roberto Colangelo, Mr. Jose Maria Garcia, Ms. Marie Mure, Ms. Nadja Guggi, Ms. Ileyn Valentinova Mileva, Ms. Johanna Medina Contreras, Mr. Martin Perez, Ms. Cecile Thibaud, Ms. Isabella De Judicibus, Mr. Clément Pauty.
Seven Working Group Chairs/Co-Chairs. (In alphabetical order)	1) Mr. Martin Evers, Mr. David Lewis (Transitional T-GRG). 2) Ms. Annika Coll, Mr. Dewey Perks (IEC/R Review WG). 3) Mr. Peter Wolff, Mr. Jeff Maunder (Information Management WG). 4) Mr. Brad Commens, Mr. Rob Davis (Light Team WG). 5) Dr. Antony Macintyre (Medical WG). 6) Mr. Sebastian Mocarquer, Ms. Chen Hong (National Accreditation WG). 7) Mr. Dewey Perks (Training WG) and overseeing the sub-WG on INSARAG - UNDAC Complementarity.

Regional Troikas		
Americas		
Regional Chair - Peru	First Vice-Chair - Honduras	Second Vice-Chair - Argentina
Mr. Alfredo Enrique Murgueytio Espinoza Head National Civil Defense Institute Civil Defense Institute (INDECI)	Mr. Max González Minister Secretary of State for National Risk and Contingency Management - Permanent Commission on Contingencies (COPECO) Mr. Oscar Mencía Deputy Commissioner Permanent Commission on Contingencies (COPECO)	Amb. Marina Cardelli President White Helmets Commission

Additional contact person	Additional contact person	Additional contact person
Cnel. César A. Sierra Sanjinez Director Response Office National Civil Defense Institute (INDECI) INSARAG Operational focal point	Ms. Lourdes Ardon Advisor Permanent Commission on Contingencies (COPECO) UNDAC Focal Point	INSARAG Operational Focal Point (to be confirmed)
Mr. Fernando Calderon Head a.i. General Office of Cooperation and International Affairs National Civil Defense Institute (INDECI)		Mr. Martin Torres White Helmets Commission Ms. Magdalena Vallarino White Helmets Commission
Asia Pacific		
Regional Chair – Indonesia	Incoming Chair – South Korea	Outgoing Chair – Singapore
Mr. Mohammad Barokna Haulah Director for Planning of BASARNAS	Mr. Deokgon Bae Director General, 119 Rescue & EMS Bureau of the Korean National Fire Agency	Commissioner Eric Yap Singapore Civil Defence Force
Additional contact person	Additional contact person	Additional contact person
Mr. Yopi Haryadi Deputy Director for Cooperation, National Search and Rescue Agency of the Republic of Indonesia (BASARNAS), INSARAG Operational Focal Point Mr Yudi L Putra Cooperation Division, National Search and Rescue Agency of the Republic of Indonesia (BASARNAS)	Dr. Seongchul Choi Deputy Fire Chief / Section Chief, Rescue Policy Division Korean National Fire Agency, INSARAG Operational Focal Point	Deputy Commissioner Anwar Abdullah Mr. Adrian Chong Soon Heng Singapore Civil Defense Force
AEME		
Regional Co Chair – Poland	Regional Co Chair – South Africa	Incoming Chair – Turkey
General Andrzej Bartkowiak Chief Commandant of the State Fire Service LTC. Michał Langner Deputy Director of National Center for Rescue Coordination and Civil	Dr. Mmaphaka Tau Head of the National Disaster Management Centre Regional Chair	Mr. Hamza Tasdelen Vice President of AFAD

Protection Center for Rescue Coordination and Civil Protection		
Additional contact person	Additional contact person	Additional contact person
COL. Marcin Kedra Head of Section in the National Centre for Rescue Coordination and Civil Protection	Dr. Musiwalo Moses Khangale Senior Manager: Fire Services Coordination, Directorate: Fire Services Coordination, National Disaster Management Centre, Department of Cooperative Governance	Mr. Yusuf Aysu Ministry of Interior, General Director of AFAD, Head of Response Department Mr. Ahmet Turunç Social Worker at AFAD, Disaster and Emergency Management Presidency, Response Department

V. Handouts

Available at the following link:

<http://portal.undac.org/pssuportal/portalrest/filessharing/download/public/8zP0cKrz5NKGk70>

Annex A. Draft Agenda ISG 2021.

Annexes B1-B5. Complementary documents to the Matrix of Issues for Discussion.

Annex C. Endorsed INSARAG Strategic Plan 2021-2026.

Annex D. Draft Warsaw Declaration.

Annex E. Chairman's Summary of the ISG Meeting 2020 5 February 2020

Annex F. Chairman's Summary of the Mid-Year Call 17 June 2020.

Annex G. Chairman's Summary of INSARAG New Year Teleconference 27 January 2021.

Annex H. Summary Briefing on the HNPW-ISG Meeting 7 April 2021.

Annex I. INSARAG Annual Snapshot 2020.

VI. Detailed Agenda

Session	Time and Agenda Item	Allocated Time	Detailed Agenda Item
1	1200-1215 Opening Statements, Adoption of the Agenda and Global Updates	15 mins (5 minutes each)	<ol style="list-style-type: none"> Amb. Manuel Bessler, INSARAG's Global Chair. Mr. Rein Paulsen, Director a.i. Coordination Division (OCHA Geneva). Mr. Sebastian Rhodes Stampa, Chief Emergency Response Section and INSARAG Secretary.

2	1215-1255 INSARAG Regional Chairs Progress Updates, and INSARAG Global Updates	40 mins In alphabetical order – 10 minutes each	<ol style="list-style-type: none"> 1. AEME (SA): Dr. Mmaphaka Tau 2. Americas (Peru): Mr. Alfredo Enrique Murgueytio 3. AP (Indonesia): Mr. Mohammad Barokna Haulah 4. The INSARAG Secretary presents the Global Updates.
3	1255-1330 Technical Working Groups Updates	35 mins In alphabetical order – 5 minutes each	<ol style="list-style-type: none"> 1. IEC/R Review WG - Ms. Annika Coll, Mr. Dewey Perks 2. Information Management WG - Mr. Peter Wolff, Mr. Jeff Maunder. 3. Light-Team WG Co-Chairs - Mr. Brad Commens, Mr. Rob Davis (Arjan Stam has retired from USAR.NL) 4. Medical WG - Mr. Antony Macintyre 5. National Accreditation WG - Mr. Sebastian Mocarquer, Chen Hong 6. Training WG - Mr. Dewey Perks And TWG-Sub WG on INSARAG – UNDAC Complementarity. 7. Transitional - Guidelines Review Group (T-GRG) Mr. Martin Evers, Mr. Dave Lewis
	1330-1340	10 mins	Virtual Tea/Coffee Break
4	1340-1440 INSARAG Steering Group Decisions on Key Issues	60 mins	<p>The Global Chair, Regional Chairs and the Secretary facilitates the discussions on the issues* <u>arising from the New-Year Teleconference in January.</u></p> <p>*Kindly refer to the Matrix of Issues in the table below and their accompanying documents in the handouts link.</p>
5	1440-1500 Summary of Decisions and Closing Statements	20 mins	<p>The Global Chair, assisted by the Secretary, Sebastian Rhodes Stampa, will summarise the key decisions (10 minutes).</p> <p>Amb. Manuel Bessler introduces Ms. Edem Wosornu for her closing remarks (5 minutes).</p> <p>Amb. Manuel Bessler makes a final statement and closes the meeting (5 minutes).</p>

End of meeting 1500 CET (UTC +2)

Matrix of Issues arising from the 2021 New Year Teleconference

These sub-issues are organized under the 3 main priorities of INSARAG arising from the Mid-Year Call in 2020 and the New Year Teleconference of 27 January 2021, as the network adapts its way of working to the pandemic. The 3 priorities were:

- (1) Preparedness and Response,
- (2) Maintaining Quality and
- (3) Ongoing Systems Review.

Following the endorsement of INSARAG Strategic Plan 2021-2026 in January 2021 at the New Year Call, the sub-issues of the 3 main priorities above, are now grouped under the 4 Strategic Objectives of the INSARAG Strategic Plan 2021-2026 (endorsed on 27 January 2020).

1	Strategic Objective 1. Quality Standards	Discussion
1.a	Virtual Training Platforms and Tools	<p>Americas Chair Mr. Alfredo Enrique Murgueytio Espinoza from Peru (with Spanish-English translation) is invited to:</p> <ol style="list-style-type: none"> 1. Facilitate the discussion on current challenges faced in relation to the International Earthquake Response Exercise V 2.0 and the way forward for provisional endorsement. It will be tested and fine-tuned by the Functional lead group at the next physical ERE in 2022. 2. Share lessons from the preparations for the upcoming Peru SIMEX. <p><i>(Refer to Annex B1 - Draft International ERE SIMEX Guide for Endorsement).</i></p>
1.b	Review of Response Conduct	<p>In accordance with the INSARAG Guidelines Vol II, Manual C 2.6.4, the Global Chair and Secretary, following the approval by the Regional Chairs, will share an update on the ongoing review.</p> <p>An Ad-Hoc Team of 9 global Experts including 2 NGO teams, have started to meet and develop a plan of action. The team will reach out to various relevant parties to ensure an equitable and fair hearing in the process.</p>
2	Strategic Objective 2. Localization	Discussion
2.a	First Responders Programme (FRP V 2.0)	<p>The AEME Chair Dr. Musiwalo Moses Khangale facilitates the discussion.</p> <p>Dr. Musiwalo Moses invites THW's member Mr. Peter Goxharaj, supported by the TWG, to share further progress leading towards the planned launch of FRP V 2.0 at the IGM.</p>

		<i>(Refer to Annex B2 - Draft Concept Paper_First Responders Training).</i>
3	Strategic Objective 3. Flexible Response	Discussion
3.a	A New Flexible Response Working Group (FRWG)	<p>The AP Chair Mr. Mohammad Barokna Haulah presents their experiences on Flexible Response.</p> <p>AP Regional Focal Point (RFP), Ms. Haruka Ezaki shares updates on the FRWG Call for participants.</p> <p><i>(Refer to Annex B3 - Draft ToR - Flexible Response WG).</i></p>
4	Strategic Objective 4. Partnerships	Discussion
4.a	INSARAG Global Meeting (IGM)	The AEME Co-Chair Poland, Mr. Michal Langner (Lieutenant Colonel) from the Polish State Fire Service will update on the status of hosting the IGM in October 2021.
4.b	Guidelines for Stakeholders for IERs in the EU MODEX - FOR ENDORSEMENT	<p>The following panelists present:</p> <ol style="list-style-type: none"> 1. Mr. Ilkka Salmi, Disaster Preparedness and Prevention, Directorate-General for European Civil Protection and Humanitarian Aid Operations (ECHO), European Commission. 2. Mr. Sebastian Rhodes Stampa, Chief, ERS and INSARAG Secretary. <p>The Global and Regional Chairs and all ISG members will discuss and should there be no objections to endorse the “Guidelines for Stakeholders for IERs in the EU MODEX”.</p> <p><i>(Refer to Annex B4 - EU MODEX IER Handbook for Endorsement).</i></p>
4.c	*New Item. Preparedness and response in a pandemic: current plans and good practices	<p>The incoming AEME Chair, AFAD of Turkey, shares briefly on their experiences during a pandemic response.</p> <p>Highlight as a good practice, the ongoing engagements with MWG and WHO EMT and the work of the MWG” in developing the USAR Response in a Pandemic” Guidance Note.</p> <p><i>(Refer to Annex B5 - Final MWG Covid-19 USAR Response Technical Guidance Note).</i></p>