



INSARAG WORKING GROUPS MEETING

Doha, QATAR

6th - 8th March 2022

- PARTICIPANTS INFORMATION PACKAGE -



This information package covers the following:

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Qatar International Search & Rescue Group (QISARG) will host the INSARAG Working Groups Meeting 2022 in collaboration with the Office for the Coordination of Humanitarian Affairs (OCHA) in its capacity as the INSARAG Secretariat.

1. Date and Venue

INSARAG Working Groups Meeting will take place in Doha, Qatar from the 6th– 8th March 2022 at the **JW Marriot Marquis City Centre Doha Hotel**. Working Group meetings are open for working group members only.

2. Draft Agenda

Please find below a draft schedule of the activity, which may be subject to change:

Draft Agenda	
Saturday 5/3	Arrival and registration for WGs starting on 6/3
Sunday 6/3	09:00 -18:00 Working Group Meeting (WGs meeting 3 days) Arrival and registration for WGs starting on 7/3
Monday 7/3	09:00 – 18:00 Working Group Meetings
Tuesday 8/3	09:00 – 18:00 Working Group Meetings 19:00 Welcome reception (informal)
Wednesday 9/3	08:00 – 09:00 Team Leader Meeting Participants registration 09:00 – 18:00 TL’s Meeting (Day 1)

Meeting Format:

Face to Face: In-person meeting.

Hybrid: Link will be shared to participants.

3. Registration



The registration of participants is done through the Virtual OSOCC platform of the United Nations and must be completed before **February 1st 2022**.

Link: https://vosocc.unocha.org/Reg/7423_TeamLeadersMeetingQatar2022.html

Participants are kindly requested to register their arrival and departure details in the Virtual OSOCC.

Note: Participants are responsible for all costs incurred during their stay.

Covid Restrictions:

Participants are responsible to check the travel and return policy from the Ministry of Public Health <https://covid19.moph.gov.qa/EN/travel-and-return-policy/Pages/default.aspx> before planning to travel to Qatar.

Note: The Covid-19 arrangements and requirements at that time are at the full expense of the individual participant and their supporting organisation. Only the PCR test is at the expense of QISARG.

4. Accommodation

Participants are invited to make their own reservation by contacting the recommended hotels directly by 7th February and to reserve using a credit card.

There is a preferential room rate at **JW Marriot Marquis City Centre Doha Hotel** (Rate 165US\$/night standard single room or 191US\$/night twin room) and **Marriot Marquis Doha** (Rate 135US\$/night standard single room) as the meeting package. The preferential room rates will be available until **February 7th 2022, a reservation code will be shared in due time.**

Hotel Address:

JW Marriott Marquis City Center Doha Hotel

Conference Centre Street, West Bay Doha, Qatar

Phone: +974 4429 5000

<https://www.marriott.com/hotels/travel/dohjb-jw-marriott-marquis-city-center-doha/>

Marriott Marquis City Center Doha Hotel

Omar Al Mukhtar Street, Area 61, Street #850, Doha

Phone: +974 4419 5000

<https://www.marriott.com/hotels/travel/dohmq-marriott-marquis-city-center-doha-hotel/>

The meeting is in **JW Marriot Marquis City Center Doha Hotel**, Meetings & Conference rooms.



Marriot Marquis City Centre Doha Hotel is a 5-minute walk from the meeting venue. Additional day of meeting will be held in QISARG HQ. Transportation will be provided from the JW Marriot Marquis City Centre Doha Hotel and back.

5. Points of Contact

For general enquiries, please contact the following contact persons:

- Mr Fahad Al Hajri, e-mail : Qatar_TLWG@Lekhwiya.gov.qa
- Mr Roswadi Kamis, e-mail : rkamis@lekhwiya.gov.qa phone +974 33101418
- Ms. Marie Mure, INSARAG Secretariat, e-mail : insarag@un.org phone +41 22 917 34 84

6. Arrival and departure

The attendees to the Working Group meetings are advised to arrive before **1pm, March 6th 2022**. Working Groups attendees that requested an additional day of meeting are advised to arrive before **1pm, March 5th 2022** in order to receive the PCR results before the start of the meeting. Attendees to schedule their departure on **March 8th** after the reception session ending at **9pm**.

Airport pick-up

An airport transfer is provided from **Hamad International Airport (HIA) Doha**, to and back from the **JW Marriot Marquis Hotel**.

Upon arrival, when leaving the luggage area at **Hamad International Airport (HIA) Doha**, please go through the doors and look for a counter with an “INSARAG” signage. However, if you could not locate the counter, you may contact by phone +974 5505 5849 for assistance.

Note: WGs that have requested an extra day of work are advised to arrive the March 5th 2022 before 1300, in order to receive the PCR results before the start of the meeting.

7. Meals

Daily coffee breaks and lunch will be provided throughout the official program. A welcome reception will be organize on the evening of **Tuesday 8th 2022 at 1930 hrs**

8. Dress code

Men’s: Smart casual – Polo Shirt and pants.

Ladies: Modest clothing covering the shoulder and skirt/pants below the knee

You may wear a suit and tie (men) or a dress/business suit (women), official Uniform, national dress/suit for the reception.

9. Exhibitors



The space for exhibitors at the meeting will be limited, for further information contact the following:

- Mr Fahad Al Hajri, e-mail : Qatar_TLWG@Lekhwiya.gov.qa
- Mr Roswadi Kamis, e-mail : rkamis@lekhwiya.gov.qa phone +974 33101418

10. General information about Qatar

(a) Visa Requirements

Participants are responsible to obtain their own visa.

A valid Passport is a requirement to enter Qatar. The participants are responsible for obtaining their visas to enter the country in case it is required for their country of origin.

Check visa requirements at the Qatar consulate/embassy in your country or at the website <https://www.visitqatar.qa/en/plan-your-trip/visas> Official invitation letter will be sent one week after the cut-off date for the registration in the VOSOCC.

(b) General information about Qatar

Please visit <https://www.visitqatar.qa/en/home>

In response to COVID-19 pandemic, Ministry of Public Health have issued a travel and return policy. Depending on the itinerary, you have to sign an Undertaking and Acknowledgement form, show proof of a negative test and/or go into quarantine.

- Due to the uncertain situation regarding the pandemic, changes and update in the policy are possible. Therefore, please check the advisory notice:

<https://covid19.moph.gov.qa/EN/travel-and-return-policy/Pages/default.aspx>

- All pre and post COVID-tests, quarantine and health issues are to be borne by the participant and/or their sponsoring organizations.
- All logistical, health and hygiene issues that could be impacted by COVID-19, upon arrival to the point of departure, be managed by the hosting organization for the meeting.

Participants must ensure that they have adequate health insurance to cover any accident or illness during their stay.

(c) Language

The official language of Qatar is Arabic.

Spoken language English, French, Tagalog, Urdu



(d) Time zones:

UTC +3

(e) Communications

The country dialing code is: +974

Telephone and internet operator (sim card)

- Ooredoo
- Vodafone

Internet connectivity - available throughout the hotel and meeting venues.

(f) Emergency Numbers

Police/Ambulance/Fire Service: **999**

Arabic, English, French, Tagalog and Urdu

(g) Smoking

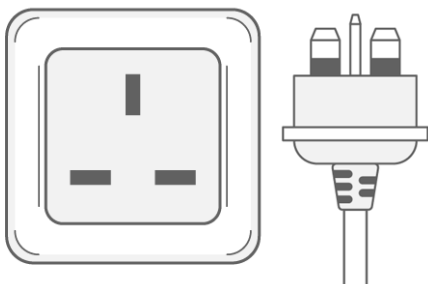
Hotel rooms and the entire hotel's public spaces (restaurants, bar areas, conference rooms) are non-smoking.

(h) Weights and measure system

Qatar uses the metric system.

(i) Electricity

Electricity supply is 220 V at 50 Hz. Plugs are Type G (please see in the pictures below):



(j) Weather



March / Doha	Av. Max. Temp. 28 C°	Av. Min. Temp. 22 C°
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(k) Currency

The currency is Qatari Riyal (QR).

All major credit cards are accepted in hotels, supermarkets and most shops.

(l) Exchange rates (as of Dec 2021)

1 Euro (EUR)	4.1 QR
1 United States Dollar (USD)	3.65 QR
1 British Pound (GBP)	4.85 QR
1 Swiss Franc (CHF)	3.94 QR
1 Japanese Yen (JPY)	2.66 QR

(l) Driving

Most international driver's licenses are accepted. The traffic is right-handed.

Drafted by QISARG 28th Dec 2021
Annex A: Covid Advisory