

The broad Terms of Reference (ToR) of the Guidelines Review Group (GRG) 2023-2025 Team are:

1. Following the decision meeting with INSARAG Global Chair Ambassador Manuel Bessler on November 22, 2022, a new Guidelines Review Group (GRG) was directed to be formed by the Global Chair. The review group is expected to work on a review for the new INSARAG guidelines version 2025, in accordance with the 5-yearly revision cycle of the guidelines. Therefore, the review group must consider the most current version of the INSARAG Guidelines and other relevant documents produced by the INSARAG Working Groups. The members of the T-GRG will advise if they are able and approved by their sponsoring agency to continue in the GRG 23-25.
 2. The GRG should engage with the INSARAG Regional and Team Leader groups, including NGOs. It should consist of "two and up to three members from each of the three INSARAG regions, and two representatives selected by the Team Leaders in addition to the Co-Chairs selected by the INSARAG Steering Group." Chairs of existing Working Groups are automatically co-opted into the GRG. From time to time, relevant experts from IFRC, OCHA RSB-ERS, EMTs, and partners will be invited to share and contribute inputs to the review team.
 3. The Review team is expected to revise the existing INSARAG Guidelines, taking into account both policy and technical issues and should encompass both policy and technical/operational experts.
 4. The GRG will be responsible for the overall review and consultative process, and its participants are expected to be committed to attending all meetings concerning the INSARAG Guidelines 2-year review process (2023 - 2025). Furthermore, the review team is expected to meet at least twice a year and be suitably represented in the steering group, regional, and team leader's meetings.
 5. The review team will also work remotely and through telephone/video conferences between meetings; therefore, the experts must allocate the time required for this task.
 6. The GRG will deliver written progress reports on their work periodically, and GRG regional members are responsible for consulting and taking into account feedback from consultations at the Regional Team Leaders' meetings back to the GRG work.
 7. The review team will be supported by the Secretariat and existing Working Groups as required.
 8. Participation in this GRG requires that the participants are supported by their sponsoring agency or government and have a good working level of English. Participants are preferably coming from an IEC team and therefore have specific skills in the areas of the INSARAG methodology before/during/after a real USAR deployment, including extensive knowledge of the current INSARAG Guidelines.
 9. The aim is for a gender-balanced team.
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