

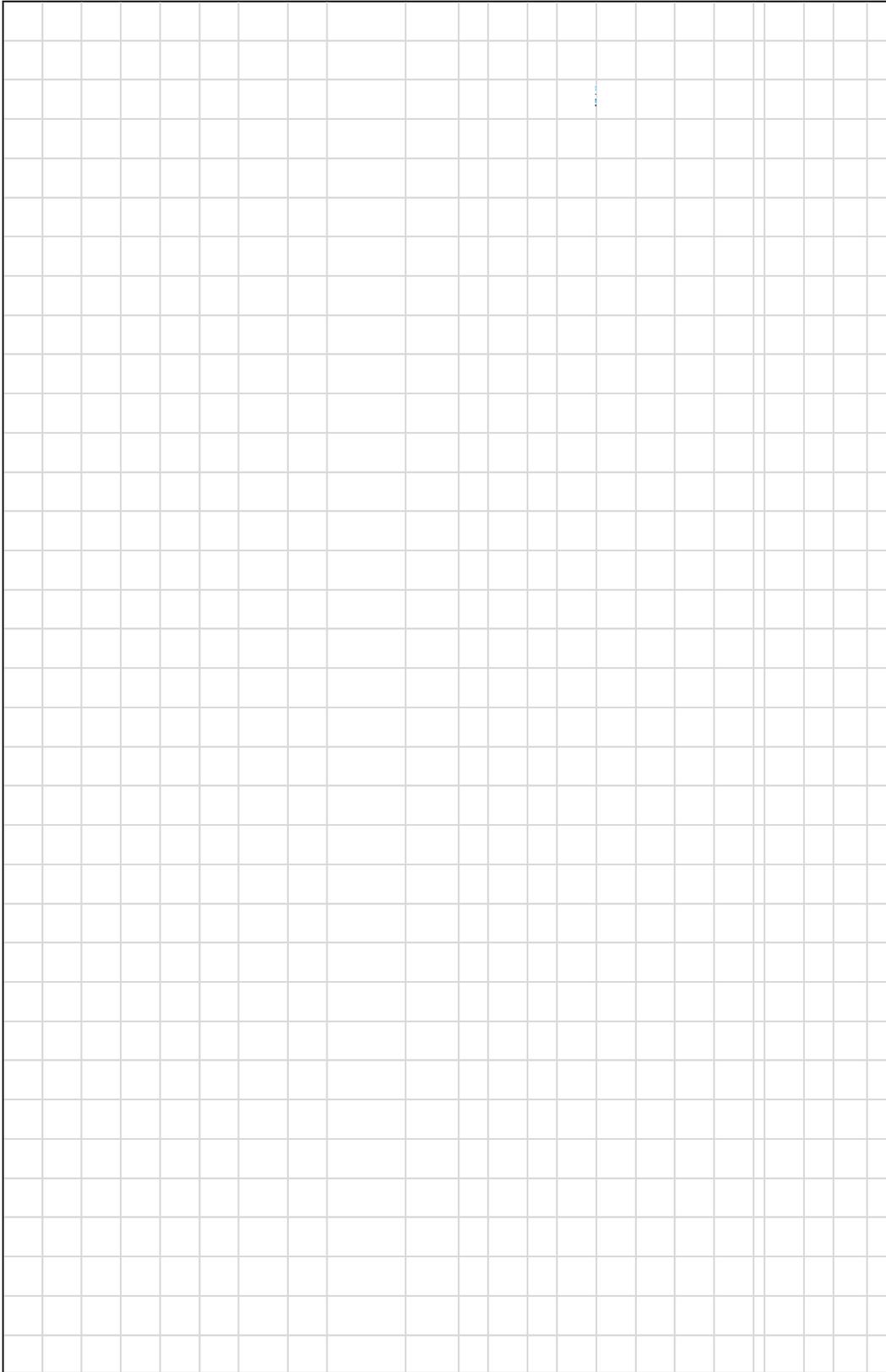
Annex B24: Worksite Triage and Structural Evaluation

Form to be used to report results of assignment at specific worksite or to handover worksite.

Worksite Report Form – Front:

Worksite Report form							
<i>Report of activity at a Worksite for a specific work period (or to handover the Worksite)</i>							
E1. Worksite ID		E2. GPS Coordinates <i>Decimal format</i>	±dd.dddd °	ddd.dddd			
E3. Address							
E4. Worksite Boundary description:							
Worksite Situation Report							
Operational reporting period:	G1. Start date	dd	mmm	G2. Start time	hh	mm	
G3. Operational period duration:							
Assigned team(s)	G4. Team ID	AAA	00	G5. 2nd Team ID	AAA	00	
G6. ASR Level being carried out							
G7. Other operational activities at the Worksite:							
G8. Resources able to be released from site							
G9. What are the ongoing worksite hazards or risks?							
G10. Operationally relevant Worksite contacts:							
G11. Report number		G12. Worksite Completed?					
Worksite Planning Information							
G13. Number of persons still missing at the worksite							
G14. Number of live contacts / rescues still in progress							
G15. Have all completed victim extrications forms been submitted?	Yes, No, NA						
G16. Outline Plan of Action for next operational period:							
G17. Logistical needs and other Information:							
Estimated completion of assignment:	G18. Date	dd	mmm	G19. Time	hh	mm	
Form completed by:	Name:				Title/position		

Sketch of the Worksite



Worksite Report Form – Guidance Notes:

Worksite Report form

Guidance Notes

E1	Worksite ID: Part 1 is the allocated Sector letter, Part 2 is the number allocated to the Worksite e.g C-6. If no sector letter is allocated yet then just apply a number.
E2	GPS coordinates of the Worksite, taken at the Worksite marking: Standard GPS format is: Map datum WGS84 If possible use decimal coordinates e.g. Lat ±dd.dddd° Long ±ddd.dddd°
E3	Street address or local name of the Worksite
E4	Additional Worksite boundary description if it is not clear what the Worksite ID includes. E.g a hospital may be a Worksite but include several associated buildings, this should be explained here, possibly with a sketch plan on the rear of the form to make it clear.
G1	Start date of the current operational reporting period; Day shown as a number, month shown by three letters e.g 12 NOV
G2	Start time of the current operational reporting period; 24hr clock local time
G3	Duration of the operational period
G4	Team ID of the team assigned to carry out USAR operations at the Worksite: 3 letter Olympic country code followed by national team number
G5	Team ID of a second team if two teams are assigned to the same Worksite: 3 letter Olympic country code followed by national team number
G6	State the Assessment, Search and Rescue (ASR) level; insert 3, 4 or 5 in the box
G7	List other relevant operational activities taking place at the Worksite e.g. Extensive shoring
G8	List any resources that could be released from the Worksite e.g. cranes no longer needed.
G9	Provide brief details of any hazards or risks that might affect USAR operations at the Worksite
G10	List any relevant local contacts at the Worksite e.g. building owner, local rescue team leader, local crane operators.
G11	If lengthy operations at a Worksite generate multiple Reports then each report for the same Worksite should be numbered sequentially.
G12	Mark here if the assignment at this Worksite is complete or not (Y or N)
G13	To help with planning; show the number of persons still thought to be missing at the Worksite
G14	How many live, positive contacts or rescues are still known at the Worksite?
G15	Indicate if all forms have been completed for victim extrications (as a reminder)
G16	Give an outline of the intended Plan of Action at the Worksite for the next operational period.
G17	List any logistical needs the teams have for its ongoing operations at the Worksite plus any other relevant information e.g. Any photographs attached, number of known dead bodies at the site etc.
G18	Give an estimated date of when the Worksite assignment might be completed
G19	Give an estimated time of when the Worksite assignment might be completed