

# UCC Teams' Assignment Plan

(Tool used when deciding which teams to send where.)



Date [DD-MMM]

Plan # / Page #

Time [hh:mm]

City/Area/Sector

## A. Planning information

### A.1 Worksite Triage Order and issues affecting priority

### A.2 Teams available and issues affecting their tasking

1	A B C D	H M L
2	A B C D	H M L
3	A B C D	H M L
4	A B C D	H M L
5	A B C D	H M L
6	A B C D	H M L
7	A B C D	H M L
8	A B C D	H M L
9	A B C D	H M L
10	A B C D	H M L

## B. Plan

#	B.1 Worksite Priority List	B.2. Teams to be assigned
1	Site ID	Team ID
	ASR level	Team Accepted?
2	Site ID	Team ID
	ASR level	Team Accepted?
3	Site ID	Team ID
	ASR level	Team Accepted?
4	Site ID	Team ID
	ASR level	Team Accepted?
5	Site ID	Team ID
	ASR level	Team Accepted?
6	Site ID	Team ID
	ASR level	Team Accepted?
7	Site ID	Team ID
	ASR level	Team Accepted?
8	Site ID	Team ID
	ASR level	Team Accepted?
9	Site ID	Team ID
	ASR level	Team Accepted?
10	Site ID	Team ID
	ASR level	Team Accepted?

<b>Purpose</b>	<b>To assist the Operations Function when deciding which teams to assign to which site. It can also be used to document a plan after is has been made.</b>
A.1	The list of worksites to be assigned based on Triage Category and number of victims. Also include issues that could affect the decision to assign the worksite to a team. For example, the stability of the remaining building or a building next to it may lower the priority number, security threats in the area, and/or lack of access due to infrastructure damage.
A.2	Information about available teams the area or sector and include issues that may affect their tasking. For example, A heavy team may already have one squad working in a location, and it would be wise to have another assignment close to it. UCC personnel can start collecting informatino about teams as soon as they know they will run the UCC (i.e. don't have to wait to have the UCC physically set up). The list is in random order
B.1	This is the final work-site priority list. It is divided into two parts: the site ID and the ASR level that is assigned to the team.
B.2	This is the team ID of the team chosen to go to the site. It is divided into two parts: the Team ID and whether the teams has accepected the assignment.

## Example of using the Form

UCC Team Assignment Plan (Tool used when deciding which teams to send where.)		INSARAG Preparedness - Response	Date [DD-MM]	Plan # / Page #
			21-06	4/1
			Time [hh:mm]	14:08
City/Area/Sector <b>Manchester Sector B</b>				
A. Planning information			B. Plan	
A.1 Worksite Triage Order and issues affecting priority	A.2 Teams available and issues affecting their tasking	#	B.1 Worksite Priority List	B.2. Teams to be assigned
1 B-3 Bomb threat	A 1 H M L ITA-1 X	1	B-2	ISL-1
2 B-2	A 1 H M L USA-2 X has 1 Squad near B-1	1	ASR level 4	Team Accepted? Yes
3 B-4	B 1 H M L ISL-1 X	2	B-4	ITA-1
4 B-1	C 10 H M L DEN-1	2	ASR level 4	Team Accepted?
5	H M L POL-1	3	B-1	USA-2
6	H M L NZL-1	3	ASR level 4	Team Accepted? Yes
		4	B-3	
		4	ASR level	Team Accepted?
		5	Site ID	Team ID
		5	ASR level	Team Accepted?
		6	Site ID	Team ID
		6	ASR level	Team Accepted?

### WORKSITE ORDER

UCC has information about 4 sites, B-1, 2, 3 and 4.
Triage Categories and number of victims have been noted. The first three sites have confirmed live victims.
B-3 has a bomb threat and was immediately placed last.
The remaining sites come in their triage order.

### TEAM ASSIGNMENT

Six teams are available
B-2 is assumed to be a smaller operation than the other two, so a Medium team is assigned B-2
USA is already working near B-1 and even though there are no confirmed live victims, there are so many missing that the likelihood of a live find is considered high, and a Heavy team required.
B-4 is a long live rescue operation, so send a Heavy team there

### ASR Level

Since there are more teams than sites, all sites are assigned ASR 4
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### ACCEPTANCE

ISL and USA have confirmed that they will take the assignment
ITA has still yet to confirm
Decisions about Site B-3 will wait until further information about the bomb threat is provided by LEMA

### HELPFUL SUGGESTIONS

Use a map
Use post it notes
Have the Triage Forms in front of you
Have team Fact sheets in front of you
Make a slash, x or another type of a mark after a worksite or team is put on the plan
Use ICMS information.

## Example of updating a plan

UCC Team Assignment Plan		INSARAG Preparedness - Response	Date [DD-MMM] 22-06	Plan # / Page # 1/1
(Tool used when deciding which teams to send where.)			Time [hh:mm] 15:43	
City/Area/Sector Reykjavik Sector D				
A. Planning information			B. Plan	
A.1 Worksite Triage Order and issues affecting priority	A.2 Teams available and issues affecting their tasking		#	B.1 Worksite Priority List
1/ D-6	A <sup>H</sup> M L 1	ITA-1	X	1 D-6
				ASR level 4
2/ D-7	B <sup>H</sup> M L 2	USA-2	X	2 D-7
				ASR level 4
3/ D-2	B <sup>H</sup> M L 1	ISL-1	X	3 D-2
				ASR level 4
4/ D-8	C <sup>H</sup> M L 14	DEN-1	X	4 D-8
				ASR level 3/4
5/ D-5	C <sup>H</sup> M L 12	POL-1	X	5 D-5
				ASR level 3/4
6/ D-1	C <sup>H</sup> M L 10	NZL-1	X	6 D-1
				ASR level 3/4
7/ D-3	C <sup>H</sup> M L 8			7 D-3
				ASR level 3/4
8/ D-4	C <sup>H</sup> M L 6			8 D-4
				ASR level 3/4
9/ D-9	C <sup>H</sup> M L 4			9 D-9
				ASR level 3/4
10/ D-10	C <sup>H</sup> M L 2			10 D-10
				ASR level 3/4
				Team ID
				Team Accepted?

Here there are more sites than teams.

One team is sent to each site with a confirmed live victim, for ASR4

The remaining sites are distributed among the remaining teams, The heavy teams taking the larger sites, going to all sites for ASR3, then going back for ASR4

The progress of each individual team will dictate changes to the plan, for example, if DEN-1 finishes quickly, it can be reassigned to one of the C sites, requiring an updated plan for the teams working on C sites