

RECEPTION DEPARTURE CENTRE

Public access Wall displays	Weather forecast	Safety and security	Infrastructure status
	Host government information	Information sources	Airport facilities

Teams only Wall displays	Map of situation overview	Current situation
	RDC Organisation chart	Key contacts and locations

RDC Staff only Wall displays	Incoming USAR teams	Incoming medical teams	Incoming relief teams
	Outstanding issues	Airport information	Coordination staff information
	Logistics available	Logistics requests	Resource tracking

INSARAG documents prepared	USAR Team fact sheets	Team fact sheet summary
	RDC briefing templates	RDC briefing packages

These requirements are a guide to the minimum standard expected of teams. The minimum standards may be exceeded if the incident requires additional information to be displayed at different coordination cells.

Information display boards should be pre-printed and packed as part of the RDC cache. They should be transported to the affected country by the USAR teams because there is no guarantee of power or internet facilities on arrival.

“Public display” items

These items can be placed on full public display after consultation with local authorities. These items must be inoffensive and should not create a negative community response.

“Teams only” items

These items should be placed in an area accessible to the arriving teams. These boards provide a situational overview to the teams on arrival but generally should not be accessed by members of the public. At some incidents it may be appropriate to place other items in full public view but a full risk assessment should be applied prior to display.

“RDC Staff only” items

These items should be placed out of view of arriving teams. This board contains information relating to the management of the RDC and is generally not relevant to teams. Some items of information may be shared upon request and with discretion.